



For office use only
POA #:
Initials:

# Power of Attorney

Read the *Instructions for Filing a Power of Attorney*, (IA 900.1), before you complete this form. They:

- Explain how to complete this form and
- Define the extent of the powers being granted

### 1. Employer information

Employer legal name	UI Employer Registration Number
Mailing address	Federal Identification Number
City, village, town or post office	State Zip code

### 2. Power of Attorney (POA) information (List only one POA per form)

Firm name	Contact name	Mailing address	Phone and fax numbers

I appoint the above named to represent me for the following designated purposes:

- a)  All UI matters
  - Check this box if you checked box a) above and want your mail sent to the POA address listed above
- b)  UI matters limited to contribution rates, elements used to calculate UI rates and under/overpayment information
- c)  Filing agent matters limited to contribution rates and account under/over payment information
- d)  UI benefit claim matters limited to information specific to a claim for UI benefits filed against my UI employer account
- e)  UI matters limited to acting on my behalf with a UI Employer Services Representative regarding audits, investigations and enforcement actions
- f)  UI matters limited to acting on my behalf for UI Administrative Proceedings and Court Appeals

My representative is also authorized to receive disclosures of, and review and inspect confidential Federal tax information and to perform any and all acts that I (we) can perform with respect to those tax matters as they bear on unemployment insurance matters.

**Note:** Confidential Federal tax information shall include any and all information provided to the Department by the Internal Revenue Service.

### 3. Retention/Revocation of prior power(s) of attorney

Filing this power of attorney automatically revokes all existing power(s) of attorney with any representatives authorized for the same designated purposes with the UI Division. Previously filed power(s) of attorney for other designated UI purposes remain in effect with this Division unless you revoke them in writing.

### 4. Employer's signature

If the employer named above is other than an individual: I certify that I am acting in the capacity of a corporate officer, partner (except a limited partner), member or manager of a limited liability company, or fiduciary on behalf of the employer. I have the authority to execute this power of attorney on behalf of the employer. If the matter concerns an individual proprietorship the owner must sign. If the matter concerns a partnership, LLP, LLC, corporation or other entity the individual signing the consent must have the authority to bind the entity. If signed by a corporate officer, partner, member, guardian, tax matters partner, executor, receiver, administrator, or trustee on behalf of the employer, I certify that I have the authority to execute this form on behalf of the employer.

Signature	Employer's phone and fax numbers	Date
Print the name of the person signing this form if not the employer(s) named above		Title, if applicable

**Affix corporate seal if applicable**

**5. Acknowledgment of the power of attorney**

You must have this Power of Attorney witnessed before a notary public unless the appointed representative is licensed to practice in New York State as an attorney-at-law, certified public accountant, or public accountant, or is a New York State resident enrolled as an agent to practice before the Internal Revenue Service.

The person(s) signing as the above employer appeared before me and executed this power of attorney.

<p style="text-align: center;"><b>Acknowledgment — individual</b></p> <p>State _____ SS: _____          County of _____          On this _____ day of _____          before me personally came, _____          to me known to be the person(s) described in the foregoing Power of Attorney; and he/she/they acknowledged that he/she/they executed the same.</p> <table border="1" style="width:100%; margin-top: 20px;"> <tr> <td style="width: 60%; height: 40px;">Notary Signature</td> <td style="width: 40%; height: 40px;">Date</td> </tr> <tr> <td colspan="2" style="text-align: center; height: 30px;">Stamp</td> </tr> </table>	Notary Signature	Date	Stamp		<p style="text-align: center;"><b>Acknowledgment — corporate</b></p> <p>State _____ SS: _____          County of _____          On this _____ day of _____          before me personally came, _____          to me known, who, being by me duly sworn, did say that he/she resides at (insert address) _____          that he/she is the _____          of _____          the corporation described in the foregoing Power of Attorney; and that he/she/they signed his/her/their name(s) thereto by authority of the board of directors of said corporation.</p> <table border="1" style="width:100%; margin-top: 20px;"> <tr> <td style="width: 60%; height: 40px;">Notary Signature</td> <td style="width: 40%; height: 40px;">Date</td> </tr> <tr> <td colspan="2" style="text-align: center; height: 30px;">Stamp</td> </tr> </table>	Notary Signature	Date	Stamp	
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<p style="text-align: center;"><b>Acknowledgment — limited liability company</b></p> <p>State _____ SS: _____          County of _____          On this _____ day of _____          before me personally came, _____          to me known, who, being by me duly sworn, did say that he/she/they/it reside(s) at (insert address) _____          _____          that he/she/they is (are) a member(s) or manager(s) of the limited liability company described in the foregoing Power of Attorney; and that he/she/ they is (are) empowered to and did execute the same.</p> <table border="1" style="width:100%; margin-top: 20px;"> <tr> <td style="width: 60%; height: 40px;">Notary Signature</td> <td style="width: 40%; height: 40px;">Date</td> </tr> <tr> <td colspan="2" style="text-align: center; height: 30px;">Stamp</td> </tr> </table>	Notary Signature	Date	Stamp		<p style="text-align: center;"><b>Acknowledgment — partnerships/LLP</b></p> <p>State _____ SS: _____          County of _____          On this _____ day of _____          before me personally came, _____          to me known, who, being by me duly sworn, did say that he/she/they/it reside(s) at (insert address) _____          _____          that he/she/they/it is (are) a partner(s) of _____          _____          the partnership described in the foregoing Power of Attorney; and that he/she/they/it is (are) empowered to and did execute the same.</p> <table border="1" style="width:100%; margin-top: 20px;"> <tr> <td style="width: 60%; height: 40px;">Notary Signature</td> <td style="width: 40%; height: 40px;">Date</td> </tr> <tr> <td colspan="2" style="text-align: center; height: 30px;">Stamp</td> </tr> </table>	Notary Signature	Date	Stamp	
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**6. Declaration of representative (to be completed by representative)**

I agree to represent the above-named employer in accordance with this power of attorney.

I affirm that my representation will not violate

the provisions of the Ethics in Government Act or Section 2604(d) of the New York City Charter. These provisions restrict appearances by former government employees before his or her former agency. I have read a summary of these restrictions in the instructions to this form.

**I am (check all that apply and sign):**

1. <input type="checkbox"/> an attorney-at-law licensed to practice in New York State	4. <input type="checkbox"/> an agent enrolled to practice before the Internal Revenue Service PTIN#: _____		
2. <input type="checkbox"/> a certified public accountant duly qualified to practice in New York State PTIN#: _____	5. <input type="checkbox"/> an employee not a corporate officer (if the employer is a corporation)		
3. <input type="checkbox"/> a public accountant enrolled with the New York State Education Department PTIN#: _____	6. <input type="checkbox"/> Other		
Designation (use number(s) from above list)	Representative's Federal Identification Number (FEIN) or UI Employer Registration Number	Signature	Date