

Build your Capital

ADP MEETING *of the* MINDS

SUNDAY, MARCH 13 THROUGH WEDNESDAY, MARCH 16, 2016
Gaylord National Resort & Convention Center, Washington, D.C. Area



Welcome to ADP® Meeting of the Minds 2016

Dear Valued Client,

I'd like to extend this personal invitation to join us at the ADP® Meeting of the Minds 2016 conference (ADP MOTM) at the Gaylord National Resort & Convention Center in the Washington, D.C. area. Whether you are new to ADP or a longtime client, take advantage of this opportunity to network, gain insights and skills to build your organization's Human Capital Management (HCM) strategy and help your workforce thrive.

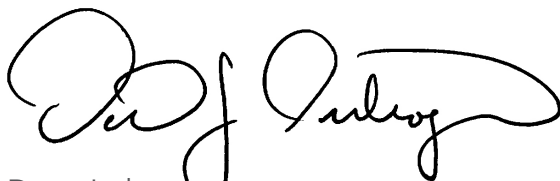
As a client of ADP, you have an opportunity at ADP MOTM to see the latest ADP innovations and trends across all HCM disciplines. Exchange ideas and share success stories with over 1,400 HR, payroll, benefits, and talent management professionals from large enterprises like yours. Choose from 200 educational sessions – including Focus On Training sessions, to help you develop the skills and receive the certifications you need to attain new milestones in your professional development, while leading the way at your organization.

Of course, there will be ample time to enjoy the networking and fun that always makes ADP Meeting of the Minds an extraordinary experience.

Plan now to attend this most important educational and networking event of the year. Take home best practices, techniques, and strategies to get more value from your ADP solutions, helping your workforce and business thrive.

We look forward to seeing you.

Sincerely,



Dave Imbrogno
President, National Account Services
ADP, LLC

Let us help Build Your Capital



ADP Meeting of the Minds 2016

ADP Meeting of the Minds is the biggest educational and networking event of the year and is designed specifically for ADP clients from large organizations with 1,000+ employees.

This is an excellent opportunity for you to develop the skills and receive the certifications that are vital to your career. Over 1,400 ADP clients, professionals, and business partners will gather to exchange ideas, share success stories, and be inspired by knowledgeable speakers and industry experts. In just days, you can soak in new innovations, insights, and ideas to help your business perform to its fullest potential.

THIS YEAR'S HIGHLIGHTS INCLUDE:

- World-class speakers
- Hundreds of sessions
- Hands-on training from ADP solution experts
- ADP Solutions Lab to help you make the most of your current investment
- ADP Innovation Lab for a sneak peek at next-generation designs
- In-depth demos of new offerings including Human Capital Management (HCM), Talent Management, and managing Health Care Reform requirements
- Regulatory updates from legislative and compliance experts
- Multiple networking opportunities
- Continuing Education Credits available
- Exceptional evening events that provide networking opportunities in addition to lively entertainment

Your daily Schedule of Activities



ADP Meeting of the Minds 2016 offers a broad range of learning and networking opportunities. This agenda will help you easily keep track of all activities, including meals and special events.

ADP MOTM 2016 CONFERENCE AGENDA

Saturday, March 12, 2016

8:00 AM – 6:00 PM	Registration/Information Desk Open
8:30 AM – 5:00 PM	Focus On Training

Sunday, March 13, 2016

8:00 AM – 9:30 PM	Registration/Information Desk Open
8:30 AM – 12:00 PM	Focus On Training
12:00 PM – 9:00 PM	Solutions Lab
1:30 PM – 5:00 PM	Focus On Training
3:30 PM – 4:30 PM	Concurrent Sessions
4:45 PM – 5:45 PM	Concurrent Sessions
6:00 PM – 6:45 PM	New Attendee Orientation
7:00 PM – 9:30 PM	Welcome Reception in Business Expo with Hotel Suite Upgrade Drawing

Monday, March 14, 2016

7:00 AM – 7:00 PM	Registration/Information Desk Open
7:30 AM – 8:15 AM	Product Networking Breakfast in Business Expo
7:30 AM – 2:45 PM	Business Expo Open
7:30 AM – 2:45 PM	Solutions Lab
8:00 AM – 2:45 PM	Focus On Training
8:30 AM – 9:30 AM	Concurrent Sessions
9:45 AM – 10:45 AM	Concurrent Sessions
10:45 AM – 11:00 AM	Break in Foyers
11:00 AM – 12:00 PM	Concurrent Sessions
12:15 PM – 1:15 PM	Lunch in Business Expo with Raffle Drawings
1:30 PM – 2:30 PM	Concurrent Sessions
2:30 PM – 3:00 PM	Break in Foyers
3:00 PM – 5:00 PM	Opening General Session
6:30 PM – 10:30 PM	Client Connection Reception

Tuesday, March 15, 2016

7:00 AM – 6:00 PM	Registration/Information Desk Open
7:30 AM – 8:15 AM	Industry Networking Breakfast in Business Expo
7:30 AM – 1:30 PM	Business Expo Open
7:30 AM – 5:00 PM	Solutions Lab
8:00 AM – 3:30 PM	Executive Strategy Summit
8:30 AM – 9:30 AM	Concurrent Sessions
8:30 AM – 5:00 PM	Focus On Training
9:45 AM – 10:45 AM	Concurrent Sessions
10:45 AM – 11:00 AM	Break in Foyers
11:00 AM – 12:00 PM	Concurrent Sessions
12:15 PM – 1:15 PM	Lunch in Business Expo with Raffle Drawings
1:30 PM – 2:30 PM	Concurrent Sessions
2:45 PM – 3:45 PM	Concurrent Sessions
3:45 PM – 4:00 PM	Break in Foyers
4:00 PM – 5:00 PM	Concurrent Sessions
6:30 PM – 10:30 PM	Client Extravaganza

Wednesday, March 16, 2016

7:30 AM – 12:30 PM	Registration/Information Desk Open
8:00 AM – 8:30 AM	Breakfast in General Session
8:30 AM – 10:00 AM	Closing General Session with Client Awards
10:00 AM – 12:30 PM	Solutions Lab
10:15 AM – 11:15 AM	Concurrent Sessions
10:30 AM – 12:00 PM	Focus On Training
11:30 AM – 12:30 PM	Concurrent Sessions
12:30 PM	ADP MOTM 2016 Concludes
1:00 PM – 4:30 PM	Focus On Training

Meeting of the Minds

Highlights and Session Information



At ADP Meeting of the Minds 2016, you'll find hands-on training, educational sessions across all of the Human Capital Management (HCM) disciplines, and regulatory updates from legislative and compliance experts. You'll also have a great time networking and mingling with people who work in the same industry and use the same products and services that you do.

EVENT HIGHLIGHTS

First-time Attendees: We have scheduled a special event for first-time attendees on Sunday, March 13th. The New Attendee Orientation Session from 6:00 PM – 6:45 PM is designed specifically to help make your first ADP Meeting of the Minds a valuable and unforgettable experience. We'll give away a fabulous prize to one lucky first-time attendee, so make sure you don't miss out!

Educational Sessions: This year's ADP Meeting of the Minds conference is all about learning, engaging, and connecting to build your HCM expertise. We offer you 200 educational sessions and in-depth training opportunities, including dozens of Focus On Training sessions – at no extra charge! Interact with industry and product experts for practical tips and in-depth information you need to capitalize on your ADP investment and lead the way in your organization.

Earn valuable Continuing Education Credits to reach new milestones in your professional development and education.

Class Levels: All ADP Meeting of the Minds sessions are categorized based on your recommended familiarity with ADP solutions:

- Beginner/All Levels
- Intermediate
- Advanced

Look for these indicators in the registration section of the website and in the on-site guide. Along with detailed descriptions, these indicators will help you select the classes that are perfect for you.

Sign up early to save your spot – sessions always fill up quickly!

SESSION TRACKS INCLUDE:

Benefits: A broad range of topics for the benefits professional including information on Health Care Reform, consumer-driven health plans, as well as ADP product-specific sessions.

Focus On Training: Sessions that offer attendees their own workstation to walk through real-life scenarios, shortcuts, and learn more about ADP products and services.

Global: Focuses on the ever-expanding trend toward globalization in the marketplace. In addition to sessions focused on ADP services, we also feature speakers who will discuss global best practices.

HR Business Process Outsourcing (BPO): A specific focus on our Comprehensive Outsourcing Services offering (ADP's HR BPO solution) and Recruitment Process Outsourcing.

Human Resources (HR): Sessions regarding the entire employee life cycle (recruitment through retirement), with special emphasis on ADP's HR and Talent Management solutions.

Payroll and Time & Labor Management (TLM): Covers ADP's Payroll, TLM, and tax-related solutions and how to realize an immediate return on investment through faster, more accurate payroll, tighter control of employee time and attendance, and how to best manage tax compliance.

Personal and Professional Development: Opportunities to enhance your personal development, with a focus on everything from improving leadership skills to managing across generations.

Meeting of the Minds

Highlights and Session Information



You can find detailed session information in the **2016 Session Catalog**. The password is available on the **ADP4ME** site and in all ADP Meeting of the Minds email communications.

Free Focus On Training Classes (in-depth training classes) are available every day of the conference. This is the identical training your organization would typically pay additional fees to receive, but is included in the cost of the conference.

You'll gain valuable knowledge during these hands-on training sessions and develop important skills to take back to the office.

Availability is first-come, first-serve.
Classes fill up very quickly – Register Early!

ADP MOTM Conference App: Our free ADP MOTM Conference App keeps conference information at your fingertips.

- View and update your personal agenda
- Review session information and complete session evaluations
- Hotel maps
- Speaker details
- Important announcements
- Exhibitor information

Check back approximately one month before the conference for information on how to download this app to your mobile device.

Business Expo and ADP Solutions Lab: The Business Expo is an integral part of ADP Meeting of the Minds. It showcases ADP and partner solutions that can help you conquer many of your business challenges. The ADP Solutions Lab, located outside the Business Expo, is the place to have an ADP expert answer your questions about existing ADP solutions.

Networking Activities: When you attend ADP Meeting of the Minds, you will not only receive hours of valuable education, but also discover a great place to connect with other ADP clients in your industry. You'll have plenty of time to network during meals, discussion forums, the Welcome Reception, and at the Client Connection Reception.

And you won't want to miss the Client Extravaganza, a monumental event at every ADP Meeting of the Minds. This year's Client Extravaganza will be a red, white, and blue spectacular event at the Newseum privatized just for ADP Meeting of the Minds .

ADP MOTM Central: ADP MOTM Central is open for your convenience, 24-hours a day during the conference. This is an area intended for networking with peers, charging mobile devices, and seeing what attendees are saying about the conference via social media.

Reasons to attend Our Conference



Why Should I Attend the Conference? What Are the Benefits?

Whether you are new to ADP or a longtime client, you can learn the latest trends, insights, and innovations in Human Capital Management (HCM).

Learn. Hear from world-class speakers and gain insights from industry experts across all HCM disciplines. Explore how your organization can build momentum through hundreds of educational sessions and in-depth training – at no extra charge! Experience the ADP Innovation Lab and learn about cutting-edge HCM solutions. Visit the Solutions Lab to maximize your productivity with existing products.

Engage. Interact with industry and product experts for practical tips and in-depth information you need to capitalize on your investment in ADP and lead the way in your organization. Earn valuable Continuing Education Credits to keep attaining new milestones in your professional development and education.

Connect. Mix it up at networking opportunities like the ADP Client Connection Reception, where you can exchange ideas and share success stories. Engage with ADP product managers, industry experts, and other clients who share your interests. Encounter old friends and make new connections in the fun and relaxed environment of the Washington, D.C. area.

Take advantage of this opportunity to gain new skills, techniques, and innovative strategies while establishing new connections along the way to help your workforce and business thrive.

REGISTER NOW!

HOTEL AND TRAVEL INFORMATION

ACCOMMODATIONS:

Your destination for ADP Meeting of the Minds 2016 is the Gaylord National Resort & Convention Center, located minutes from Ronald Reagan National Airport. This extraordinary venue is set next to the National Harbor Waterfront Entertainment District and offers a variety of dining, shopping, spa, and recreational options under a 19-story glass roof.

HOTEL INFORMATION:

Gaylord National Resort & Convention Center

201 Waterfront Street
National Harbor, Maryland 20745

1-301-965-4000

ADDITIONAL INFORMATION:

- [Resort Information Can Be Found Here](#)
- [Book Your Resort Reservation Here](#)

Hotel and Travel Information



Extending Your Stay:

Can't get enough of the Washington, D.C. area? Take advantage of our discounted ADP MOTM \$239 nightly group room rate, offered three days before and three days after the ADP MOTM event, subject to availability.

Guarantee/Cancellations:

To reserve a hotel room at the Gaylord National Resort & Convention Center, click the link on the hotel accommodations portion of your registration, or go to the Hotel and Travel tab on the conference website. Registering for the conference does not automatically reserve a hotel room. You will be asked for a credit card to guarantee your hotel room. One night's room rate will be charged to your credit card three days prior to your arrival.

- Cancellations within 72 hours of arrival, a "no show," or an early departure from the hotel will incur a penalty of one night's room rate and tax.
- Guest rooms will be released if reservation is considered a "no show" on the expected arrival date.

PLEASE NOTE that a limited number of rooms are held at the discounted conference rate. These rooms fill up quickly so it is important that you reserve your accommodations early to guarantee your room rate, as well as room availability, at the conference venue.

Travel to ADP Meeting of the Minds:

You are responsible for making your travel arrangements using your organization's preferred reservation method.

All Travelers:

Please be aware that you may be denied boarding if the name on your driver's license/photo identification and airline ticket do not match. You are responsible for securing your required travel documentation.

Ground Transportation:

Please arrange your ground transportation between Ronald Reagan National Airport and the Gaylord National Resort & Convention Center.

Taxis are approximately \$35 one-way from Ronald Reagan National Airport (DCA). It is an estimated 20-minute ride, depending on traffic.

Note:

Transfers must be pre-booked for return trip to airport.

Hotel and Travel Information



Destination Information:

Climate: The climate in March is comfortable with daytime temperatures in the 60s and overnight lows in the 30s. For local weather click on: www.weather.com

Clothing: Business casual attire is appropriate for sessions and functions during ADP Meeting of the Minds. Sportswear and comfortable walking shoes are appropriate for venturing out on your own. Also, plan to pack a sweater or jacket for cooler evenings.

Medical Information: Please advise us of any special needs when registering for the conference. In consultation with your own physician, please consider your personal medical needs whenever you travel. Be sure to pack all medications in your carry-on luggage.

Time Zone: The Washington, D.C. area is in the Eastern Time Zone. During the conference, when it is noon in the Washington, D.C. area, it is 11:00 AM in Chicago, 10:00 AM in Denver, and 9:00 AM in Los Angeles.

OPTIONAL ACTIVITIES

The Washington, D.C. area is filled with iconic monuments and buildings including the White House, Capitol Building, Kennedy Center, The Smithsonian Museums, and much more. You may choose to extend your trip and enjoy all that is offered. The following website can help you get the most out of your stay.

Visit the Washington D.C. area.

Things to pack before travelling to ADP Meeting of the Minds

- | | | |
|------------------------|---------------|--------------------|
| • Medications | • Sweater | • Hand Sanitizer |
| • Business Cards | • Jacket | • Lip Balm |
| • Computer charger | • Power strip | • Reading Material |
| • Mobile phone charger | • Sunglasses. | • Emergency Snacks |

All about our Special Events



CLIENT CONNECTION RECEPTION

Monday, March 14 | 6:30 PM – 10:30 PM

Attendees: Inclusive | Guests: \$150 per person

The Smithsonian's National Air and Space Museum is the Smithsonian Institution's museum of aviation and space history. It is the most visited museum in the country. The galleries and halls in the museum contain exhibits and information corresponding to different periods of time since man began taking flight.

This iconic museum serves as the backdrop for the Client Connection Reception, where we will celebrate the history of mankind's accomplishments in aeronautical innovation. Join us for a night of networking and the chance to view an array of artifacts, photographs, and interactive displays – including the most spectacular collection of airplanes and space travel vehicles throughout history, such as Charles Lindbergh's Spirit of St. Louis and the Apollo 11 Command Module Columbia!

Attire: Business Casual

CLIENT EXTRAVAGANZA

Tuesday, March 15 | 6:30 PM – 10:30 PM

Attendees: Inclusive | Guests: \$300 per person

The 2016 Client Extravaganza will be a spectacular event including a performance by Grammy® nominee Daughtry at Newseum privatized just for ADP Meeting of the Minds.

From the modern building located on historic Pennsylvania Avenue, standing between the U.S. Capitol and the White House, to the state-of-the-art theaters, the Newseum offers visitors an experience that blends five centuries of news history with up-to-the-second technology and hands-on exhibits – it includes various types of media – including timely shows and clips from your favorite newscasters – and newsmakers!

The museum features 15 theaters, 14 major galleries, and numerous interactive activities for you to get your hands on. The exhibition galleries explore news history, electronic news, photojournalism, world news, and how the media have covered major historical events – it's sure to make you think, take you for a stroll down memory lane, and give you an incredible DC experience!

Join ADP for a Client Extravaganza you won't forget!

Attire: Business Casual

Event Registration Information



Registration is simple. Make sure to register early so you get all of your favorite sessions and confirm your attendance for special events, including the Client Extravaganza.

Your credit card will be charged upon completion of registration for conference fees and event guest fees. The charges on your statement will be listed as "Maritz Travel." If you indicated you would be paying by check and your check has not been received by February 13, 2016, your credit card will be charged.

CONFERENCE FEES:

Early Bird Registration

\$1,550/person • November 2015 – January 4, 2016

Early Bird, Small Group Registration (2-4 attendees from the same organization)

\$1,500/person • November 2015 – January 4, 2016

Early Bird, Large Group Registration (5 or more attendees from the same organization)

\$1,450/person • November 2015 – January 4, 2016

Standard Registration

\$1,650/person • January 5, 2016 – March 13, 2016

Small Group Registration (2-4 attendees from the same organization)

\$1,600/person • January 5, 2016 – March 13, 2016

Large Group Registration (5 or more attendees from the same organization)

\$1,550/person • January 5, 2016 – March 13, 2016

Guest Registration Client Extravaganza

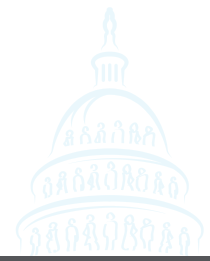
\$300 • November 2015 – March 13, 2016

Guest Registration Client Connection Reception

\$150 • November 2015 – March 13, 2016

Note: Group discount qualification will be verified prior to the conference.

Event Registration Information



CONFERENCE CANCELLATIONS AND CHANGES:

- Registrants who cancel by January 13, 2016, will receive a full refund.
- Registrants who cancel between January 14 and February 15, 2016, will receive a 50% refund, less a \$75 administrative fee.
- Registrants who cancel starting February 16, 2016, will not receive any refund.
- Evening events operate rain or shine and guest registration fees are nonrefundable.

You may substitute another person from your company, should a registrant be unable to attend. All cancellations and substitutions must be submitted on the Returning Visitor Services Web page or by emailing your written cancellation/substitution to **ADP_MOTM2016@travelhq.com**.

FULL-CONFERENCE REGISTRATION PACKAGE INCLUDES:

- Full-conference attendance, including choice of sessions
- Hands-on Focus On Training sessions (advanced sign up required)
- Access to General Sessions
- Entrance to the Business Expo during open hours
- Meals and refreshment breaks in conjunction with the conference agenda
- 24-hour access to ADP MOTM Central
- All conference materials/giveaways
- Access to select PowerPoint presentations
- Continuing Education Credits for attending the conference
- Entrance to the Client Connection Reception
- Entrance to the Client Extravaganza



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